



ECOSYN Foundation

PERSONAL DATA PRIVACY POLICY

ECOSYN Foundation website governance document

Amersfoort, The Netherlands

Website: <https://ecosyn.org>

Email: info@ecosyn.org

Last Updated: June 2026

1. Purpose and Scope

This Personal Data Privacy Policy explains how ECOSYN Foundation collects, uses, stores, protects, and discloses personal data in connection with its website, communications, newsletter, project-related enquiries, cooperation activities, and general organizational administration.

ECOSYN Foundation is an independent foundation based in the Netherlands. This Policy applies to visitors of <https://ecosyn.org>, newsletter subscribers, individuals who contact the Foundation, representatives of organizations, partners, project participants, suppliers, and other persons whose personal data may be processed by or on behalf of ECOSYN Foundation.

This Policy is intended to provide transparent information in line with the principles of the General Data Protection Regulation (GDPR), including lawfulness, fairness, transparency, purpose limitation, data minimization, accuracy, storage limitation, integrity, confidentiality, and accountability.

Nothing in this Policy alters any contractual agreement, statutory obligation, or legal requirement that may apply separately to a specific relationship with ECOSYN Foundation.

2. Data Controller

For the purposes of applicable data protection laws, ECOSYN Foundation acts as the controller for personal data processed in connection with its own website, communications, newsletter, and organizational activities, unless another arrangement is expressly stated in writing.

Contact details for privacy-related matters:

- ECOSYN Foundation, Amersfoort, The Netherlands
- Website: <https://ecosyn.org>
- Email: info@ecosyn.org

If ECOSYN Foundation uses service providers to support website hosting, email delivery, document storage, or administrative operations, such parties may act as processors or independent controllers depending on the nature of the service and applicable law.

3. Categories of Personal Data We May Process

The categories of personal data processed by ECOSYN Foundation depend on how a person interacts with the Foundation. ECOSYN Foundation applies a data minimization approach and aims to collect only data that is relevant and necessary for the applicable purpose.

Category	Examples	Typical Source
Identification and contact data	Name, email address, telephone number, organization, role, postal address where voluntarily provided.	Contact forms, email communications, partnership enquiries, newsletter subscription.
Communication data	Messages, enquiries, correspondence history, attachments, preferences, and responses.	Contact forms, direct email, online forms, project communications.
Newsletter data	Email address, name if provided, subscription status, consent record, unsubscribe record.	Newsletter subscription forms and email systems.
Professional and organizational data	Organization name, position, project role, cooperation interest, business context.	Project proposals, cooperation requests, partnership discussions.
Technical website data	IP address, browser type, device data, server logs, date and time of access, security event data.	Website hosting, server logs, security systems.
Document interaction data	Requests for information, document download context, document-related enquiries.	Website forms, email, document portal or public document section.

ECOSYN Foundation does not ask visitors to submit sensitive personal data through the public website unless specifically required for a clearly identified lawful purpose. Visitors should not submit health data, political opinions, religious beliefs, biometric data, criminal record information, or other special categories of data unless ECOSYN Foundation has expressly requested such information and explained the applicable legal basis.

4. Purposes of Processing

ECOSYN Foundation may process personal data for the following purposes:

- responding to enquiries submitted through the website or by email;
- communicating with individuals and organizations about potential cooperation, partnerships, projects, events, publications, and activities;
- administering newsletter subscriptions and sending organizational updates where consent has been provided;
- maintaining records of communication, requests, and organizational decisions;
- supporting project development, stakeholder engagement, and professional cooperation;
- operating, securing, maintaining, and improving the website and related systems;
- handling document requests, public information requests, and website content administration;
- complying with applicable legal, regulatory, accounting, administrative, or governance obligations;
- protecting the rights, property, security, and legitimate interests of ECOSYN Foundation, its users, partners, and stakeholders;
- obtaining professional advice, including legal, technical, financial, administrative, or compliance advice.

5. Legal Bases for Processing

ECOSYN Foundation processes personal data only where a lawful basis applies. Depending on the context, one or more of the following legal bases may apply:

Legal Basis	Typical Use
Consent	Newsletter subscriptions, optional communications, optional preferences, and any processing where consent is expressly requested.
Legitimate interests	Responding to enquiries, maintaining communications, website security, organizational administration, document management, and relationship management.
Contract or steps before contract	Processing related to potential cooperation, service arrangements, project participation, supplier relationships, or written agreements.

Legal obligation	Processing required for accounting, governance, legal compliance, regulatory requests, or record keeping.
Vital or public interest	Only where strictly applicable under law and in exceptional circumstances.

Where processing is based on consent, consent may be withdrawn at any time. Withdrawal of consent does not affect the lawfulness of processing carried out before withdrawal.

6. Newsletter Processing

ECOSYN Foundation operates a newsletter for persons who voluntarily subscribe. The newsletter may contain information about Foundation activities, publications, projects, events, organizational updates, and cooperation opportunities.

Newsletter subscription is based on consent. Subscribers may unsubscribe at any time using an unsubscribe link where available or by contacting info@ecosyn.org. After unsubscribing, ECOSYN Foundation may retain minimal suppression information to ensure that the person is not unintentionally resubscribed.

ECOSYN Foundation does not sell newsletter subscriber data and does not share newsletter subscriber lists with third parties for their own marketing purposes.

7. Contact Forms and Direct Communication

When a person uses a contact form or sends an email to ECOSYN Foundation, the information provided is used to respond to the enquiry and to manage communication related to the request. This may include name, email address, telephone number, organization details, message content, and attachments voluntarily submitted.

Persons submitting enquiries should provide only information relevant to the purpose of the enquiry. ECOSYN Foundation may delete information that is excessive, irrelevant, unlawful, or not necessary for the purpose for which it was submitted.

8. Cookies and Website Logs

ECOSYN Foundation currently follows a limited-cookie approach. The website may use essential cookies, security cookies, and language preference cookies. ECOSYN Foundation does not currently use Google Analytics, Matomo, advertising cookies, profiling cookies, or retargeting pixels on the website.

Website hosting systems may generate technical server logs, including IP addresses, request timestamps, browser data, and error logs. Such logs are used for security, troubleshooting, abuse prevention, and website operation. Log data is retained only for a reasonable period unless longer retention is necessary for security or legal reasons.

More information is provided in the ECOSYN Foundation Cookie Policy.

9. Disclosure and Sharing of Personal Data

ECOSYN Foundation may share personal data only where appropriate and lawful. Recipients may include:

- authorized persons acting on behalf of ECOSYN Foundation;
- website hosting providers, email providers, IT support, and document management providers;
- professional advisers, including legal, financial, accounting, compliance, or technical advisers;
- project partners or cooperation parties where necessary for a specific request, project, or written agreement;
- public authorities, regulators, courts, or law enforcement bodies where required by law or lawful request.

ECOSYN Foundation does not sell, rent, or trade personal data. Any third-party service provider is expected to apply appropriate confidentiality and security measures.

10. International Transfers

ECOSYN Foundation is based in the Netherlands. Personal data may be processed in the European Economic Area. If data is transferred outside the European Economic Area, ECOSYN Foundation will seek

to ensure that appropriate safeguards are in place, such as adequacy decisions, standard contractual clauses, contractual safeguards, or another lawful transfer mechanism.

Individuals should be aware that email communications and online services may involve technical routing through different jurisdictions depending on service providers and network infrastructure.

11. Data Retention

ECOSYN Foundation retains personal data only for as long as necessary for the purposes for which it was collected, including legal, administrative, operational, governance, and security purposes. Retention periods may differ depending on the type of data and the context of processing.

Type of Data	Typical Retention Approach
General enquiries	Retained for the period necessary to answer the enquiry and for a reasonable follow-up period.
Project and partnership communications	Retained for the duration of the relationship or evaluation process and for a reasonable record-keeping period.
Newsletter subscription data	Retained while the subscription is active; minimal unsubscribe records may be retained to respect opt-out preferences.
Website security logs	Retained for a limited operational period unless needed for security investigation or legal purposes.
Legal and governance records	Retained where necessary to comply with applicable legal, accounting, governance, or evidentiary requirements.

When personal data is no longer required, ECOSYN Foundation will delete, anonymize, or archive it in accordance with applicable requirements and practical technical limitations.

12. Data Security

ECOSYN Foundation applies appropriate technical and organizational measures intended to protect personal data against unauthorized access, accidental loss, misuse, alteration, disclosure, or destruction. Measures may include access controls, secure hosting, restricted administrative access, secure communications, backups, malware protection, and internal data handling practices.

No online transmission or storage system can be guaranteed to be completely secure. However, ECOSYN Foundation takes reasonable steps to protect personal data and to limit access to persons who need it for legitimate organizational purposes.

13. Rights of Individuals

Subject to applicable law and conditions, individuals may have the following rights regarding their personal data:

- the right to be informed about how personal data is processed;
- the right of access to personal data held about them;
- the right to request correction of inaccurate or incomplete data;
- the right to request erasure of personal data in certain circumstances;
- the right to request restriction of processing in certain circumstances;
- the right to data portability where applicable;
- the right to object to processing based on legitimate interests or for direct marketing;
- the right to withdraw consent where processing is based on consent;
- the right to lodge a complaint with a competent supervisory authority.

Requests may be sent to info@ecosyn.org. ECOSYN Foundation may ask for information necessary to verify the identity of the requester and to process the request properly.

14. Children and Minors

The ECOSYN Foundation website is not directed at children. ECOSYN Foundation does not knowingly collect personal data from children through the public website. If a parent or guardian believes that a child has submitted personal data, they may contact ECOSYN Foundation to request appropriate action.

15. Automated Decision-Making

ECOSYN Foundation does not use the website to make decisions based solely on automated processing that produce legal effects or similarly significant effects on individuals.

16. Third-Party Websites

The ECOSYN Foundation website may contain links to third-party websites, services, or resources. ECOSYN Foundation is not responsible for the privacy practices, content, or security of third-party websites. Visitors should review the privacy policies of such websites before submitting personal data.

17. No Regulated Financial Service Through the Website

Information submitted through the website may relate to financial holding, asset management, project development, cooperation, or organizational activities. However, the website itself does not provide regulated banking services, investment advice, portfolio management services, brokerage services, tax advice, legal advice, or public investment offerings.

Any cooperation, partnership, project participation, financing arrangement, investment-related discussion, or contractual relationship may arise only through a separate written agreement and appropriate due diligence where applicable.

18. Updates to this Policy

ECOSYN Foundation may update this Policy from time to time to reflect changes in website functionality, organizational activities, legal requirements, or data processing practices. The latest version will be made available on <https://ecosyn.org>.

19. Contact

Questions, requests, objections, or privacy-related communications may be sent to:

- ECOSYN Foundation
- Amersfoort, The Netherlands
- Email: info@ecosyn.org
- Website: <https://ecosyn.org>

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